


Risk Assessment – Bodily Fluid Spillage and Virus Disease Cleaning

1	Site / Location: Yorkshire	Risk Assessment number: RA covid-19.3 (2)	Used in Conjunction with: RA No. 265 266 277 461
	Date: March 2020	Assessor: Nathan Clare	Contract: Blue light/ 195/196/197

(This risk assessment is to be reviewed following an incident or on an annual basis)

2	Work activity	Bodily Fluid Spillages and Virus Disease.
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	<p>When carrying out any risk assessment, follow the 5-step process:</p> <ol style="list-style-type: none"> 1. Identify the hazards 2. Decide who might be harmed and how 3. Evaluate the risk and introduce controls 4. Record your findings and implement them 5. Review assessment and amend as necessary 	<p>In all cases consideration must be given to the following:</p> <ul style="list-style-type: none"> • Manual handling requirements • Hygiene • Working at height • Good housekeeping • Any training, instruction or supervision that may be required • Use of PPE
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3	Potential Hazards			
	Infection	Chemical Hazards	Personal Safety	
	Others:			

4	Who will be affected	Employee	✓	Members of Public	✓	Contractor		Visitor	✓
	Others: please specify								

5	Evaluate Risk - Risk Rating Table			
	Probability of Occurrence	P	Potential Severity	S
	Common	5	Fatal	5
	Probable	4	Major	4
	Occasional	3	Serious	3
	Possible	2	Minor	2
	Improbable	1	Slight	1
Risk Rating : (P) Probability x (S) Severity = Risk Rating (1-8 Low) (9-15 Medium) (16-25 High)				

6	Risk Assessment Overall Risk Rating - Pre Control :		
	Infection 7 Illness	4 x 4 = 16	Use of vehicles during coronavirus pandemic (If necessary)
	Chemical Hazards	4 x 3 = 12	
	Personal safety	3 x 3 = 9	
	Emergency Issues	4 x 5 = 20	

7	List the existing controls – when choosing your controls ensure you use the hierarchy of controls, eliminating hazards where possible	Revised Risk Rating PxS
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	Also refer to the other Cleaning Risk Assessments for general cleaning hazards and to the Method statement and Toolbox talk on bodily fluid spills	
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	7.1 Infection & Illness	
	<p>Good Hygiene practices are to be observed.</p> <p>Thoroughly wash your regularly and often using the soap provided on site.</p> <p>Principles of general contamination to be reinforced in addition to specific Corvid 19 advice.</p> <p>Given the nature of this virus, this document will be subject to regular review and may be amended should the situation change. Pinnacle will, as a minimum, work to standards and advice laid out by the relevant authority i.e. the government, NHS or Public Health England.</p> <p>Advice available at https://www.nhs.uk/conditions/coronavirus-covid-19/</p> <p>As per RA 265 General Cleaning</p> <p>Potentially hazardous waste e.g. vomit / bodily fluids must be disposed of correctly and surfaces properly disinfected. –</p> <p>Correct PPE to be used which may include disposable gloves and aprons used for all activities that may result in contamination of clothing with blood, body fluids or faeces. Such PPE is double bagged and disposed of appropriately after a single use. –</p> <p>Adequate provision for hand cleansing. - All wounds on exposed skin are suitably covered - Do not eat whilst carrying out this activity.</p> <ul style="list-style-type: none"> - Training provided and guidance given via toolbox talk & method statement (Deep Cleaning Custody) (Deep Cleaning Office Cleaning) - Potentially hazardous waste e.g. blood, vomit, bodily fluids etc. must be disposed of correctly and surfaces properly disinfected. - Isolate spillage area so that others cannot approach - Disposable gloves and fully body suits to be used for all activities that may result in contamination of clothing with blood, body fluids, faeces and viruses. - Such PPE is to be double bagged after use and disposed of appropriately after a single use. - Waste collections for clinical waste 	3 x 9 = 9

<ul style="list-style-type: none"> - Adequate provision for hand washing (soap and hot water) readily available. - All wounds on exposed skin are to be suitably covered - Inoculation strongly recommended to staff to protect against diseases. - If immunisations are refused, all duties remain the same. PPE provided on site should be worn as per the training provided and to prevent risk of infection. 	
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7.2 Chemical Hazards	
<ul style="list-style-type: none"> - Least hazardous chemicals used wherever possible. - Material Safety Data Sheet for substances obtained from supplier and guidance followed. - COSHH Assessment completed for all hazardous chemicals and control measures implemented. - Chlorine based chemicals must not be applied directly to acidic bodily fluids such as urine or vomit as dangerous chlorine vapours will be released. - Appropriate Personal Protective Equipment (e.g. gloves, goggles etc.) provided and worn where identified in COSHH assessment. - Chemicals stored / used / transported appropriately and access restricted when in use. - Immediate cleaning up of any spillage - All containers clearly labelled - Always read the labels before using Harmful Substances. 	2 x 3 = 6

7.3 Personal Safety	
<ul style="list-style-type: none"> - All staff are given personal safety awareness training. - Staff to leave the area and report incident to manager & police if appropriate. - All staff are advised to avoid conflict and not to retaliate. - Staff are reminded of the importance of their own conduct. - Abusive/aggressive staff or visitors are identified, and details forwarded to the appropriate authority by manager. - We do not have full control over a people's behaviour. Staff should always remain vigilant and professional. 	2 x 3 = 6

7.8 Emergency Issues	
<ul style="list-style-type: none"> • All staff to know first aiders and location of first aid kits. • All staff to be familiar with emergency / evacuation procedures • All staff to adhere to advice from emergency services <p>In the event of a pandemic, endemic, local health scares etc:</p> <ul style="list-style-type: none"> • Pinnacle Managers and staff to seek guidance from PHE or relevant health authority and adhere to official guidance given. • Managers to regularly assess and monitor situation, this may include liaising with the client • Staff to wear appropriate PPE depending on advice given. • Staff to report any illness to manager. • Good hygiene standards always observed <p>PLEASE SEE SECTION BELOW FOR FURTHER ADVICE</p>	2 x 5 = 10

7.9 Public Health England Guidance to Cleaning (Non-Healthcare settings)

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

Principles of cleaning after the case has left the setting or area

Personal protective equipment (PPE)

- The minimum PPE to be worn for cleaning an area where a person with possible or confirmed coronavirus (COVID-19) has been is disposable gloves and an apron. Hands should be washed with soap and water for 20 seconds after all PPE has been removed. It must be worn in accordance with this risk assessment and the COSHH assessment.
- If a risk assessment of the setting indicates that a higher level of virus may be present (for example where unwell individuals have slept such as a hotel room or boarding school dormitory) or there is visible contamination with body fluids, then the need for additional PPE to protect the cleaner's eyes, mouth and nose must be considered. The local Public Health England (PHE) can advise on this.
- Whilst it not necessary to wear masks at present, in the event guidance changes, any face masks must be face fitted in accordance with manufacturers guidelines and fit for purpose. Whilst masks may not be necessary for all scenarios under PHE, an assessment has been carried out by the police / client and Pinnacle will abide by the findings of that assessment i.e. to wear masks in custody suites. Each Covid-19 case is dealt with individually and will be RA assessed seperately by the operator.
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Cleaning and disinfection

- Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids can be cleaned thoroughly as normal.
- All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including:
 - objects which are visibly contaminated with body fluids
 - all potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells
- Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below:
 - use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine
 - or
 - a household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all

detergents and disinfectants

- or
- if an alternative disinfectant is used within the organization, this should be checked and ensure that it is effective against enveloped viruses
- Avoid creating splashes and spray when cleaning.
- Any cloths and mop heads used must be disposed of and should be put into waste bags as outlined below.
- When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning should be used.
- Any items that are heavily contaminated with body fluids and cannot be cleaned by washing should be disposed of.
- If possible, keep an area closed off and secure for 72 hours. After this time the amount of virus contamination will have decreased substantially, and you can clean as normal with your usual products.

Waste

- Waste (including aprons, gloves, wipes etc.) from possible cases and cleaning of areas where possible cases have been:
- Should be put in a plastic rubbish bag and tied when full.
- The plastic bag should then be placed in a second bin bag and tied.
- It should be put in a suitable and secure place and marked for storage until the individual's test results are known.
- Waste should be stored safely and kept away from children. You should not put your waste in communal waste areas until negative test results are known, or the waste has been stored for at least 72 hours.
- if the individual tests negative, this can be put in with the normal waste
- if the individual tests positive, then store it for at least 72 hours and put in with the normal waste
- If storage for at least 72 hours is not appropriate, arrange for collection as a Category B infectious waste either by your local waste collection authority if they currently collect your waste or otherwise by a specialist clinical waste contractor. They will supply you with orange clinical waste bags for you to place your bags into so the waste can be sent for appropriate treatment.

Laundry

- Wash items in accordance with the manufacturer's instructions. Use the warmest water setting and dry items completely. Dirty laundry that has been in contact with an unwell person can be washed with other people's items. Laundry must be double bagged for 72 hours before being sent off.
- Do not shake dirty laundry, this minimizes the possibility of dispersing virus through the air.
- Clean and disinfect anything used for transporting laundry with your usual

	products, in line with the cleaning guidance above.	
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	Use of vehicles during coronavirus pandemic (If necessary) <ul style="list-style-type: none"> - Wherever possible, we must observe the social distancing advice and one person per vehicle must be our standard position. - If any staff member has concerns regarding sharing a vehicle during the coronavirus outbreak, they must speak with their manager before the activity begins. 	3 x 4 = 12
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Additional Staff Guidance		
<ul style="list-style-type: none"> • Staff must inform us if they feel they are within a ‘vulnerable or at risk’ group. • PPE: PPE must be worn as per COSHH and risk assessments • If masks are to be worn, i.e. bodily spills they must be worn as per manufacturers instruction • This assessment is based on current guidance, and will be reviewed if this advice changes • Pinnacle work to current PHE guidance for cleaning various areas. If we make alterations, it must be agreed with Pinnacle Management and the client • Local Managers will be responsible for updating their relevant risk assessments 		

8	Are the existing control measures adequate? Yes	
	If No : go to 9	If Yes: go to 10

9	Identify and list the additional control measures required for safe working using the following hierarchy: <ol style="list-style-type: none"> 1 Eradicate the hazard 2 Reduce the hazard 3 Isolate the hazard 4 Contain the hazard 	
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(Consider: Site/ Equipment /Employees /Specific issues)

10	Final risk rating	Low
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11	Risk assessment sheet completed	Have all relevant employees signed awareness sheet to say they have been informed/trained in controls
	Signed	Signed
	Date	Date
	Risk assessment sheet reviewed	Have all relevant employees signed awareness sheet to say they have been informed/trained in controls
	Signed	Signed
	Date	Date
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