




Risk Assessment - Bulk Team Coronavirus Covid-19

1	Site / Location:	Risk Assessment number: No. Covid-19 6.3	Used in Conjunction with: Any other relevant risk assessments
	Assessor's name:	Signature:	
	Approved by (Manager)' name: <i>Please see section 11 for review dates</i>	Signature:	Profit Centre:

This assessment is to be used during the COVID 19 (Coronavirus) pandemic. Where necessary, please also refer to the site specific COVID 19 Risk assessment. Section 9 must be reviewed and completed where local restrictions are in place or the client has provided us with additional instructions e.g. the wearing of face coverings in some settings.

<p>Keep a minimum distance of 2 metres where possible</p> 	<p>Wash hands frequently (for at least 20 seconds) or use hand sanitizer with a minimum of 60% alcohol</p> 	<p>Clean surfaces frequently including door handles, rails, hoists etc.</p> 	<p>Avoid touching your face, nose and eyes</p> 
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2	Work activity	Bulk Waste Removal
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	<p>When carrying out any risk assessment, follow the 5-step process:</p> <ol style="list-style-type: none"> 1. Identify the hazards 2. Decide who might be harmed and how 3. Evaluate the risk and introduce controls 4. Record your findings and implement them 5. Review assessment and amend as necessary 	<p>In all cases consideration must be given to the following:</p> <ul style="list-style-type: none"> • Manual handling requirements • Hygiene • Working at height • Good housekeeping • Any training, instruction or supervision that may be required • Use of PPE
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3 Hazard Indicators				
Manual Handling: muscular skeletal and other	Physical injuries: Slips Trips Falls. Cuts, Dust	Sharps: Cuts, infection	Disease /Infections: Cross contamination / infection	Exposure to asbestos
Infection control: Covid -19 coronavirus				
Others:				

4 Who will be affected	Employee	✓	Members of Public	✓	Contractor	Visitor	
Others: please specify							

5 Evaluate Risk - Risk Rating Table			
Probability of Occurrence	P	Potential Severity	S
Common	5	Fatal	5
Probable	4	Major	4
Occasional	3	Serious	3
Possible	2	Minor	2
Improbable	1	Slight	1

Risk (R)	Likelihood					
Severity	1	2	3	4	5	<p>Low: Continue but review regularly to ensure controls remain effective.</p> <p>Medium: Continue, as above, but implement additional controls where possible. Monitor regularly.</p> <p>High: Stop the activity and re-assess. Identify new controls. Seek advice from manager or Health and Safety team</p>
	2	4	6	8	10	
	3	6	9	12	15	
	4	8	12	16	20	
	5	10	15	20	25	

6 Pre-Controls Risk Rating : High			
Manual Handling	4 x 4 = 16	Risk of infection (Covid19)	4 x 5 = 20
Physical injuries	3 x 4 = 12	Use of vehicles	4 x 5 = 20
Sharps	3 x 5 = 15		
Disease /Infections	3 x 4 = 12		
Exposure to asbestos	3 x 4 = 12		

7
List the existing controls – when choosing your controls ensure you use the hierarchy of controls, eliminating hazards where possible

7.1	Manual Handling	Revised Risk Rating PxS
	<ul style="list-style-type: none"> • If item is a two-person job, a lone worker should not attempt to lift or carry the item • If social distancing cannot be maintained, controls must be implemented. • Self-assessed for physical capability. • Staff trained in correct manual handling techniques – which must always be observed . • Bulk items should always be carried correctly . • Review weather conditions <ul style="list-style-type: none"> ○ Mechanical aids used where necessary e.g. tail lift sack barrow. • Correct PPE to be always used • Keep work area clear • Do not carry objects that will block the view • Where items such as cupboards or cookers etc are to be removed – check inside to ensure additional items or materials (e.g. cooking oil) are not inside which could hamper the lift • PPE may include lumbar support. • Ensure gloves are suitable both for grip and affording sharps protection • Windy, wet or icy conditions may mean some items need additional planning / time before removal • First aid kit on each vehicle 	<p>3 x 4 = 12 Medium</p>
7.2	Physical injuries	Revised Risk Rating PxS
	<ul style="list-style-type: none"> • Correct PPE to be worn Appropriate footwear to be worn • Keep work area clear • Do not carry objects that will block the view • Wear correct PPE - gloves • Remain vigilant of working conditions • Adequate external lighting during working hours • Windy, wet or icy conditions may mean some items need additional planning / time before removal • First aid kit on each vehicle 	<p>2 x 4 = 8 Low</p>
7.3	Sharps: Cuts, infection	Revised Risk Rating PxS
	<ul style="list-style-type: none"> • All operatives to attend sharps awareness training. • Appropriate PPE to be used. • Sharps to be placed in sharps boxes. • Visual inspection before touching anything. • Staff to remain vigilant always to keep their working environment safe and to protect all people in the vicinity. 	<p>2 x 5 = 10 Medium</p>

	<ul style="list-style-type: none"> • Vehicles to be loaded safely and the load secured before moving off. • Items being removed from above the ground level e.g. from balconies are <u>never</u> to be thrown from the property down onto the ground or into vehicles. • Vehicles and their contents must be secured before starting off on the journey. • Gates and tails gates should be in place and secured. • For bulky contents, consider whether straps, or vehicle covering are required 	
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7.4.	Additional controls during COVID 19	Revised Risk Rating P x S
	<ul style="list-style-type: none"> • Any member of staff that shows symptoms of COVID 19 – high temperature, continual coughing and /or anosmia (change in taste / smell sensation) must stay at home and observe the appropriate self-isolation period for their household. • Staff must inform us if they feel they are within a ‘vulnerable or at risk’ group and an individual assessment will need to be carried out • Is the work necessary? • Consider whether start / break / finish times can be staggered • PPE must only be worn as per existing COSHH and risk assessments. If masks are to be worn, i.e. bodily spills they must be worn as per manufacturer’s instructions. • The use of face coverings will be optional, though these are not deemed PPE as they do not necessarily protect the wearer, but afford a level of protection to others • All staff must regularly wash their hands. If hand washing facilities are not available, sanitising gel or similar must be available • Avoid sharing equipment or handling another person’s equipment. If this is necessary, equipment should be wiped down and ‘drop off’ zones created to try and meet the social distancing guidance • Avoid splitting teams up. Where possible keep the same two people in a team. • Keep the activity as short as possible – without compromising any other safety issues e.g. don’t rush the work. • Wherever possible maintain social distancing • Work back to back or side to side but avoid face to face work activities <ul style="list-style-type: none"> ○ Whilst collecting bulk waste, our operatives will obviously need to handle more than one item on their rounds, and therefore e touching many surfaces. • When collecting items, the following controls should be observed where possible • Bulk team drives to collection point 1. 	<p>3 x 5 = 15</p> <p>Medium</p>

- They put on a pair of disposable gloves.
- They then put on the rigger gloves over the top. This will allow them to pick up items and avoid cuts from sharp objects, in line with their risk assessments.
- Once they have loaded all the items from point 1, they take off the rigger gloves and put them carefully in a bucket or similar.
- They then take off the disposable gloves and put them in a plastic bag.
- They drive to point 2 and follow the same process.
- Do not touch the rigger gloves with bare hands
- Avoid touching your face at any time
- If any operative has any issues with this activity, they should stop work and alert their manager
- Wearing of face coverings. See 7.4.a

7.4 a Use of face coverings within work settings

<https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>

In England, you must wear a face covering in the following indoor settings. A face covering is not PPE. If your Risk Assessments states a mask must be worn, then you would wear a mask. You are expected to wear a face covering before entering any of these settings below and must keep it on until you leave unless there is a reasonable excuse for removing it or you are exempt:

- public transport
- taxis and private hire vehicles
- transport hubs
- shops and supermarkets
- shopping centres
- auction houses
- premises providing hospitality
- post offices, banks, building societies, high-street solicitors and accountants, credit unions, short-term loan providers, savings clubs and money service businesses
- estate and lettings agents
- theatres
- premises providing personal care and beauty treatments
- premises providing veterinary services
- visitor attractions and entertainment venues
- libraries and public reading rooms
- places of worship
- funeral service providers
- community centres, youth centres and social clubs
- exhibition halls and conference centres
- public areas in hotels and hostels
- storage and distribution facilities
- You should also wear a face covering in indoor places not listed here where social distancing

may be difficult and where you will come into contact* with people you do not normally meet.

- In situations where a Pinnacle colleague is meeting with a customer face-to-face in an enclosed space where social distancing is not possible, colleagues must wear a face covering for the duration of the meeting
- Face coverings are needed in NHS settings, including hospitals and primary or community care settings, such as GP surgeries. They are also advised to be worn in care homes.

** A 'contact' is a person who has been close to someone who has tested positive for COVID-19 anytime from 2 days before the person was symptomatic up to 10 days from onset of symptoms (this is when they are infectious to others). For example, a contact can be:*

- *people who spend significant time in the same household as a person who has tested positive for COVID-19*
- *sexual partners*
- *a person who has had face-to-face contact (within one metre), with someone who has tested positive for COVID-19, including:*
 - being coughed on*
 - having a face-to-face conversation within one metre*
 - having skin-to-skin physical contact, or*
 - contact within one metre for one minute or longer without face-to-face contact*
- *a person who has been within 2 metres of someone who has tested positive for COVID-19 for more than 15 minutes*
- *a person who has travelled in a small vehicle with someone who has tested positive for COVID-19 or in a large vehicle or plane near someone who has tested positive for COVID-19*

In addition, your client may wish to implement additional controls. These should be discussed with the Contract Manager and **Section 9 completed accordingly**. These premises are likely to include, but not limited to, the following settings:

- Care and Support
- Independent living
- Sheltered accommodation
- Hostels
- NHS settings
- Joint Services

And the appropriate risk rating applied per setting

7.5	Use of vehicles during coronavirus pandemic	Revised Risk Rating PxS
	<ul style="list-style-type: none"> • Wherever possible, we must observe the social distancing advice and one person per vehicle must be our standard position. • If this is not possible: • Each crew with their manager will need to complete the 'site specific – vehicle sharing' risk assessment for each vehicle. • No more than two people per vehicle and only if necessary • If any staff member has concerns regarding sharing a vehicle during the coronavirus outbreak, they must speak with their manager before the activity begins. • Face coverings should be considered by all members of staff in the vehicle, 	<p>3 x 5 = 15</p>

	unless they are exempt from wearing one or if the wearing of a covering impedes a driver's vision or causes a distraction	
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	7.6 Exposure to asbestos:	Revised Risk Rating PxS
	<ul style="list-style-type: none"> - Staff to receive basic asbestos awareness training - Check with Housing Manager whether Asbestos Register exists (if clearing from properties including garages) - If asbestos is suspected stop work and report to Housing manager or Pinnacle manager immediately. - 	1 x 4 = 4 Low

Post Control Risk Rating:	Medium
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8	Are the existing control measures adequate? Yes	
	If No : go to 9	If Yes: go to 10

9	Identify and list the additional control measures required for safe working using the following hierarchy: <ol style="list-style-type: none"> 1 Eradicate the hazard 2 Reduce the hazard 3 Isolate the hazard 4 Contain the hazard 	See 7.4
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9.2	Local issues – restrictions and additional client controls (Consider: Site/ Equipment & PPE /Employees /Specific issues)	Revised Risk Rating PxS

10	Final risk rating (To be completed)	
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11	Risk assessment sheet completed	Have all relevant employees signed awareness sheet to say they have been informed/trained in controls
	Signed	Signed
	Date	Date
	Risk assessment sheet reviewed	Have all relevant employees signed awareness sheet to say they have been informed/trained in controls

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